



# MAACA Vendor Information

Thank you for your interest in requesting a vendor booth at the **2019 Asian Cultural Festival** held on **April 20, 2019**, at the **Overland Park Convention Center, 6000 College Boulevard Overland Park, KS, 66211**. MAACA is a non-profit 501C (3) tax exempt organization that serves to share the beauty of the Asian culture with the Kansas City Area. MAACA does reserve the right to determine that certain products or services may not be appropriate for the event.

The hours for vendors will be 10:00 am to 6:00 pm and vendors will be allowed on site at 8:00 am for set-up. All vendors are required to be off-site by 8:00 pm.

Tables are not confirmed until payment and the signed waiver have been received by MAACA. The deadline for table reservation is **March 20<sup>th</sup>, 2019**. All refund requests must be sent in writing no less than **30 days prior** to the event. If you want to move the registration to next year, you must fill in the price difference when you check in.

If you have any questions, please feel free to contact us at [board@maacaweb.org](mailto:board@maacaweb.org)

## Agreement and Waiver of Liability

I, the undersigned, as Representative, Director, Agent, Manager, Employee, Owner of the organization or individual renting a booth agree that the Mid-America Asian Cultural Association (MAACA) in the State of Kansas and the **Overland Park Convention Center** are not liable for any personal injury, damage or loss of vendor's ware and equipment or loss of personal property, and I further agree to indemnify and hold harmless the Mid-America Asian Cultural Association (MAACA) in the State of Kansas and the **Overland Park Convention Center**, their representative, heirs, and assignees from any claims arising as the result of the foregoing. Further, while on the **Overland Park Convention Center** property, I agree to follow all site rules and not gamble, smoke or consume alcoholic beverages.

I will follow all federal, state, and local laws governing retail sales tax. I understand the rules and regulations of the event and will comply. I realize that failure to comply may result in expulsion from the event.

Name (Printed): \_\_\_\_\_ Name (Signed): \_\_\_\_\_ Date \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone No. or Contact Phone No.: \_\_\_\_\_ Business Email Address: \_\_\_\_\_

Business Tax Number: \_\_\_\_\_ Business Type or Products Sold: \_\_\_\_\_

- The information booth is available half day (10:00 AM – 2:00 PM) (2:00 PM – 6:00 PM) for \$180 or for full day for \$330. Multiple booths can be combined for a larger space.
- The product sales booth is \$260 for one booth space, \$475 for two booth spaces, and three booth spaces will be \$700.
- The food booth is \$380 for one booth space, \$700 for two booth spaces, and three booth spaces will be \$1,000.
- Non-profit 501(c) (3) organizations receive a 20% discount for their booths.

Each space includes is **10 x 10** and includes an **8 x 2.5-foot** table and **two** chairs.

**Number of Spaces Requested:** \_\_\_\_\_ **Total Amount Paid:** \_\_\_\_\_

**Payment Form:** Check Number \_\_\_\_\_ Cash \_\_\_\_\_ Credit Card \_\_\_\_\_ PayPal \_\_\_\_\_

We accept credit cards for Non-profit 501(c) (3) organizations donations (**booth fees**).

You can go to our website, [www.maacaweb.org](http://www.maacaweb.org), and on the main page click on the "donate" button and donate using any of the major credit cards or send a check to this address: 4941w 138<sup>th</sup> Terrace, Leawood, Kansas 66224